

TRANSPORTATION RISK MANAGEMENT FOR SCHOOLS

By

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District Owned Bus Fleet

- ▣ Driver Recruitment Policy
- ▣ Driver Training Program
 - At Hire
 - Throughout the school year
- ▣ Accident Response Plan
- ▣ Crisis Response Plan
- ▣ Accident Investigation Policy
- ▣ Pre-Trip and Post-Trip Inspection Checklist

Bus as an Extension of the School Day

- ▣ Bullying
 - What policies are in place to prevent and react to bullying on the bus
- ▣ Other Behavior/Discipline Issues
- ▣ What Authority Does the Driver Have For Discipline
- ▣ Is There a Specific Written Procedure in Place for Discipline on the Bus

Contracted Bus Transportation

- ▣ Is the Contractor's fleet safety Program as Robust as Your Own Policy Would be
 - Driver recruitment
 - Driver training
 - ▣ Can you attend and observe
 - Accident response
 - Accident Investigation
 - ▣ Can you participate
 - Pre and post trip inspection
 - The bus as an extension of the school day
 - Surprise inspections by the school district

Contracted Bus Transportation

- ▣ Does The Contractor Have a Crisis Response Plan Coordinated With the District's Crisis Response Plan
- ▣ Do You Require the Contractor to Enforce School District Policy and Report Violations
 - What authority do contractor employees have for discipline
 - What training does the district provide contractor employees regarding school policy and discipline

Contracted Bus Transportation

- ▣ Are all of The District's Expectations of the Contractor Spelled out in the Written Contract With the Provider
 - RFP
- ▣ Insurance Requirements of the Contractor
 - Statutory requirements
 - Reasonable request
 - Adequate limits
- ▣ Obtain Certificate Of Insurance
 - School district should be named as additional insured

School Owned Vehicles other than Busses

- ▣ Who is Allowed to Drive School Owned Vehicles
- ▣ Liability not Limited to Injury to Students
 - MVR Policy
 - ▣ Written, consistent and universally enforced
 - Training
- ▣ Are Standards Higher for Those who are driving with Students

School Owned Vehicles other than Busses

- ▣ Concept of Negligent Entrustment
 - No MVR or poorly implemented MVR policy
 - Not likely enforceable in Wisconsin
 - Out of State travel
 - Media reaction
- ▣ Seat Belt Policy
- ▣ Cell Phone/Texting Policies

Transportation in Vehicles Owned by Teachers, Parents, Volunteers or Students

- ▣ All Potential Drivers
 - MVR checks
 - ▣ Same policy as for employed drivers who transport students
 - Method for insuring vehicle is safe
 - No 15 passenger vans
 - Insurance issues
 - ▣ District Insurance is Excess
 - ▣ Method for proof of insurance for vehicle owner
 - Seat belt policy
 - Cell phone policy
 - Signed acknowledgement that safety rules will be followed

Transportation in Vehicles Owned by Teachers, Volunteers or Students

- ▣ Parents or Volunteers
 - Background check
- ▣ Students
 - GDL rules and statutes
 - Information to and acknowledgement of parents; permission slips and or waivers
 - If the student is over 18 and will be transporting other students; back ground check?

Other Transportation Situations

- ▣ Rental Cars
 - State of Wisconsin program with Enterprise:
 - ▣ http://www.enterprise.com/car_rental/deeplinkmap.do?bid=028&refId=STOWISC
- ▣ Out of State Travel
 - Conflicting statutes
 - Potential loss of immunity/tort caps
 - Consider outside contractor with driver
 - ▣ Adequate limits of insurance with certificate of insurance

Other Transportation Situations

- ▣ Foreign Travel
 - Various countries/ various laws
 - Insurance issues
 - Hire vehicle drivers
- ▣ Public Transportation
 - Agreements with transportation district or municipality
 - Discipline issues